

## Septic Records Search Request

**Search Fee: \$5.00 (if record is located, the search fee includes up to 5 pages)**

Date of Request: \_\_\_\_\_

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
\_\_\_\_\_

Phone Number(s): \_\_\_\_\_

Email address: \_\_\_\_\_

Property Address: \_\_\_\_\_  
\_\_\_\_\_

Subdivision Name and Lot #: \_\_\_\_\_

Names of all previous owners (required): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Reason For Request: \_\_\_\_\_

\_\_\_\_\_

**\*\*\*Processing of request takes a minimum of 2 business days from date of receipt in office.**

**Additional pages may be obtained for a fee of 25 cents per page. We will notify you if there are any additional charges due.**

**Please mail your request and the \$5.00 fee to Baldwin County Health Department, P O Drawer 369, Robertsedale, AL 36567.**

**Health Dept Use:**

Fee Paid Y\_\_\_\_N\_\_\_\_ Add'l Fee Due? Y\_\_\_\_N\_\_\_\_ Amt Add'l Fee: \$\_\_\_\_\_  
Paperwork found? Y\_\_\_\_N\_\_\_\_ Date completed: \_\_\_\_\_ Emp Initials: \_\_\_\_\_